

Quilt show 2016 committee meeting minutes June 22, 2015

There was no official called to order for the meeting. The business meeting started approximately 7 PM. Karan Fisher chairman of the committee passed out folders with information concerning the TQG biennial quilt show 2016. The first thing decided was to set a time and date that we would meet as a committee to prepare for the quilt show. The decision was to meet every fourth Thursday of the month. July 23, 2015 will be the next meeting. Meeting will take place at 6:30 pm in the current meeting location.

Mary Hormell was appointed treasurer.
Lorrie Ames was appointed as scribe.
Karan will speak to Jennifer Griffin regarding contacting vendors.

Karan provided information about several facilities available for the quilt show, which was discussed by the committee. The facility will drive the date of the show.

Saint Gregory the Great Catholic Church:

It has the gym available at \$800 per day, \$200 security deposit, janitor will clean up. It would have the stage, electrical, lectern/podium and Microphone.No liquids maybe brought into the gym. Questions remain about floor use and use of runners.
The assembly hall, \$400; cafeteria (Immaculata hall) \$800, is not as large as the gymnasium but holds 300 students.The gymnasium is in a separate building from the dining hall/cafeteria separated by a parking lot.
Questions remaining are use of the kitchen in the cafeteria, other rooms available for workshops, chairs and tables.

Luxford Elementary School

Rental of gymnasium \$800 per 4 hour units
(propose a two day show - Thursday set up day. Friday and Saturday show days. Close at 5 PM on Saturday with five hour cleanup.)
Set up day 10 hours at approximately \$2000 -\$2400
Show Day -10 1/2 hours \$2000-\$2400
Show day and breakdown -13 1/2 hours \$2700-\$3200
Total \$6700-\$8000

Rental of cafeteria \$500 per for our units.
Using the same timeframe as gymnasium -total \$4250-\$5000.

Additional fees: \$19 per hour x 33.5 hours for custodian
Total \$636.50
Classroom space approximately \$300-\$500 per classroom.

There are electrical outlets in both the gym and cafeteria possible Wi-Fi for vendors. Ample parking and access to loading for vendors at back of gym.

Remaining questions: can quilts be hanging in the hallway?
Who will check fire codes? Can we use stands for quilts in halls? Number of racks to hang quilts?

Cape Henry collegiate

No response from Mr. Barrett

Virginia Beach Resort Hotel & Conference Center
Only available dates: September 8 through September 10, 2016. Set up time after 5 PM.
Parking restricted.
No truck loading.
Total: \$4100 per day.

Virginia Museum of Contemporary Art (MOCA)

Area considered too small.

Virginia Beach Convention Center

10,000 sq.ft. Center would collect all ticket money
Remaining questions: can we shirt tail on another event?
We would have to communicate with another show.

Grand Affairs catering site

\$11,000 for one day use of ballroom.
Too expensive.

Millie Johnson- will send out sponsorship letters.
A theme for the show is still to be determined.

The committee also reviewed comparison documents of shows from 2006 up to 2014. Karan will present to the Executive Board a proposed budget of \$16,750 for a two-day show.

The meeting was adjourned at 8:26 pm.

Submitted by
Lorrie Ames

