

2018 Quilt Show Committee Meeting  
February 6, 2018 Meeting

Present: Karan Fisher, Darlene Price, Millie Johnson, Ruth Nixon, Heather Hancsak, Christie Prenger, Debby Coleman, Lola McCracken, Betsy Powell, Ann Walls, Grey Castro, Debbie Williams, Jane Ann Snyder, and Buffy Fauber.

The meeting was called to order by Committee Chair Karan Fisher at 6:30 p.m. on February 6, 2018. The Minutes were approved as corrected by motion from Millie Johnson and seconded by Ann Walls.

Vendors. Two more vendors have paid. Heather Hancsak and Sybil Magrill will seek more vendors at the Mid-Atlantic Quilt Show.

Committee Quilt. The committee quilt is complete and was ooo'd and ahhh'd at. Lola has been selling tickets at chapter meetings and at this meeting. The quilting by Christie is wonderful as is the red flange binding by Joan Bryan.

Vouchers. The draft voucher was sent by email to everyone. There was one change. It will be made but the final version will not be sent out so as to prevent any counterfeit vouchers from appearing.

Special Exhibits and Workshops. Steve Albright asked if we would like to use some of his antique quilts to decorate the hall. We will accept his kind offer. Augusta Cole is confirmed for Friday and Sarah Madsen for Saturday. Contracts are being signed. There is to be a special exhibit for 18U Junior Quilters. Also Quilts of Valor and possibly Project Linus will have a special exhibit.

Registration. Gray Castro and Ruth Nixon reported that the final form has been printed and have started to be distributed at meetings. The rules are printed on bright neon paper and the form will be available on the website.

Pins. Millie will order pins at the appropriate time from the same company that we used in 2016.

Publicity. Because of illness Ilona Bruner had to step down from Publicity. Millie Johnson stepped up to do that job as well. It was too late to get an ad into the Mancuso program but 5,000 postcards were ordered and 500 will be available at the Mancuso Mid-Atlantic Quilt Show in February. She gave a supply to Darlene Price to have put on the tables in the convention hall and on the raffle quilt table. Postcards will be mailed to VQC, local guilds, the Museum table at Mancuso, local quilt shops and meetings.

Door Prizes. The list is complete and letters will go out soon.

Special Edition Newsletter. Karan will continue the tradition of having special editions of the Newsletter dedicated to our Quilt Show.

Ribbons. Debbie Williams' Bee has created the design for the Ribbons. They will be in TQG colors with special embroidery for first and second and for each category.

Treasurer. The treasurer's report as of December 28, 2017 was submitted. *A copy is attached.* Two more vendors have paid: Quiltricks and Stone Row Studio. We now have four paid vendors and hope to get fifteen.

Program. Karan asked that each member of the Committee try to get program ads.

Café. Karan mentioned that Angela Cartwright can help with café.

The meeting was adjourned at 7:10 p.m. The next meeting is March 6, 2018 in the Conference Room at 6:30 p.m. at Community United Methodist Church, 1072 Old Kempsville Road, Virginia Beach.

Darlene Price

Attachments: Treasurer's Report – December 28, 2017  
Publicity Report

TIDEWATER QUILTERS' GUILD QUILT SHOW  
PUBLICITY REPORT  
FEB 2018

After hearing of Ilona's sudden need to resign as committee chairman, I will continue in her position as Chairman of the Publicity Committee. I hope Lola McCracken will join me. Lola has been traveling and I have been unable to have a discussion about this with her.

In the meantime, I ordered and received five thousand (5,000) postcards from Vista Prints, a postcard is attached to these Minutes. Vista Prints gave a 50% discount for the order. Total cost: \$105.00. I will give Darlene Price, who will be attending the Mancuso Quilt Fest in Hampton on February 22, five hundred postcards to be placed on the entrance table to the Quilt Fest and at the TQG Quilt Raffle Booth. Karan Fisher will take 2,000 postcards. She will place postcards in the hand-out bags at the VQC meeting and place some at the Virginia Quilt Museum table at the Quilt Fest and other locations.

I will mail postcards to the quilt guilds in the State of Virginia who do not have email addresses. The remaining will go to the local quilt shops and given to members to pass out to family and friends.

Once I receive the Publicity Notebook from Ilona, I will begin submitting Quilt Show ads along with a copy of the logo to the various publications and online resources.

Respectfully,



Millie Johnson

Attachment

11:39 PM

02/05/18

**Tidewater Quilters Guild Inc Quilt Show**  
**Reconciliation Detail**  
 10000 · BB&T Checking, Period Ending 12/28/2017

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,197.53
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	12/20/2017			X	-28.78	-28.78
Total Checks and Payments					-28.78	-28.78
<b>Deposits and Credits - 1 item</b>						
Deposit	12/12/2017			X	100.00	100.00
Total Deposits and Credits					100.00	100.00
Total Cleared Transactions					71.22	71.22
Cleared Balance					71.22	2,268.75
Register Balance as of 12/28/2017					71.22	2,268.75
<b>New Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	01/02/2018	201	Karan Fisher		-101.92	-101.92
Bill Pmt -Check	01/02/2018	202	Sybil Magrill		-40.76	-142.68
Total Checks and Payments					-142.68	-142.68
<b>Deposits and Credits - 1 item</b>						
Deposit	01/19/2018				210.00	210.00
Total Deposits and Credits					210.00	210.00
Total New Transactions					67.32	67.32
<b>Ending Balance</b>					<b>138.54</b>	<b>2,336.07</b>

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02/06/18

Accrual Basis

**Tidewater Quilters Guild Inc Quilt Show**  
**Profit & Loss Detail**  
**August 27, 2017 through January 2, 2018**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>40030 · Vendors</b>							
Deposit	10/27/2017		Tidewater Sew V...	Deposit		325.00	325.00
Total 40030 · Vendors						325.00	325.00
<b>40060 · Programs</b>							
Deposit	10/27/2017		Tidewater Sew V...	Deposit		90.00	90.00
Deposit	10/27/2017		Cindy Hutton Ad	Deposit		40.00	130.00
Total 40060 · Programs						130.00	130.00
<b>40080 · Challenge</b>							
Deposit	10/27/2017		Challenge Kits	Deposit		220.00	220.00
Total 40080 · Challenge						220.00	220.00
<b>40090 · Committee Quilt</b>							
Deposit	12/12/2017		<del>Challenge Kits</del> RAFFLE TICKETS	Deposit		100.00	100.00
Total 40090 · Committee Quilt						100.00	100.00
Total Income						775.00	775.00
Gross Profit						775.00	775.00
<b>Expense</b>							
<b>60010 · Administration</b>							
Check	12/20/2017			Service Cha...		28.78	28.78
Total 60010 · Administration						28.78	28.78
<b>60030 · Vendors Exp</b>							
Bill	09/23/2017		Sybil Magrill	Stamps		29.40	29.40
Bill	09/23/2017		Sybil Magrill	Envelopes		11.36	40.76
Total 60030 · Vendors Exp						40.76	40.76
<b>60120 · Challenge Exp</b>							
Bill	09/07/2017		Cindy Hutton	Fabric Hut		189.87	189.87
Bill	09/27/2017		Cindy Hutton	Missouri Sta...		64.70	254.57
Bill	10/09/2017		Cindy Hutton	Copies		16.00	270.57
Bill	10/09/2017		Cindy Hutton	Challenge Q...		56.96	327.53
Total 60120 · Challenge Exp						327.53	327.53
<b>60130 · Committee Quilt Exp</b>							
Bill	09/01/2017		Lola McCracken	Sarah's Thi...		149.94	149.94
Bill	11/02/2017		Karan Fisher	Backing Fab...		101.92	251.86
Total 60130 · Committee Quilt Exp						251.86	251.86
Total Expense						648.93	648.93
Net Ordinary Income						126.07	126.07
<b>Net Income</b>						<b>126.07</b>	<b>126.07</b>

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02/05/18

Accrual Basis

**Tidewater Quilters Guild Inc Quilt Show**  
**Profit & Loss Budget vs. Actual**  
**August 1, 2017 through August 27, 2018**

	Aug 1, '17 - Aug 27, 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40010 · Admission Fee	0.00	8,000.00	-8,000.00	0.0%
40020 · Registration	0.00	600.00	-600.00	0.0%
40030 · Vendors	535.00	4,000.00	-3,465.00	13.4%
40040 · Facility	0.00	1,400.00	-1,400.00	0.0%
40050 · Pins	0.00	2,000.00	-2,000.00	0.0%
40060 · Programs	130.00	1,500.00	-1,370.00	8.7%
40070 · Cafe	0.00	2,000.00	-2,000.00	0.0%
40080 · Challenge	220.00	0.00	220.00	100.0%
40090 · Committee Quilt	100.00	500.00	-400.00	20.0%
40100 · Silent Auction	0.00	4,000.00	-4,000.00	0.0%
40110 · Lecturer/Workshop	0.00	2,000.00	-2,000.00	0.0%
40120 · Special Exhibits	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>985.00</b>	<b>26,000.00</b>	<b>-25,015.00</b>	<b>3.8%</b>
<b>Cost of Goods Sold</b>				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>985.00</b>	<b>26,000.00</b>	<b>-25,015.00</b>	<b>3.8%</b>
<b>Expense</b>				
60010 · Administration	28.78	500.00	-471.22	5.8%
60020 · Registration Exp	0.00	150.00	-150.00	0.0%
60030 · Vendors Exp	40.76	200.00	-159.24	20.4%
60040 · Facility Exp	0.00	8,000.00	-8,000.00	0.0%
60050 · Publicity	0.00	2,500.00	-2,500.00	0.0%
60060 · Judge	0.00	650.00	-650.00	0.0%
60070 · Appraiser	0.00	500.00	-500.00	0.0%
60080 · Set Up/Truck	0.00	600.00	-600.00	0.0%
60090 · Pin Exp	0.00	1,700.00	-1,700.00	0.0%
60100 · Programs Exp	0.00	1,200.00	-1,200.00	0.0%
60110 · Cafe Exp	0.00	2,000.00	-2,000.00	0.0%
60120 · Challenge Exp	327.53	400.00	-72.47	81.9%
60130 · Committee Quilt Exp	251.86	500.00	-248.14	50.4%
60140 · Door Prizes	0.00	100.00	-100.00	0.0%
60150 · Silent Auction Exp	0.00	100.00	-100.00	0.0%
60160 · Lecturer/Workshop Exp	0.00	2,000.00	-2,000.00	0.0%
60170 · Special Exhibits Exp	0.00	100.00	-100.00	0.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>648.93</b>	<b>21,200.00</b>	<b>-20,551.07</b>	<b>3.1%</b>
<b>Net Ordinary Income</b>	<b>336.07</b>	<b>4,800.00</b>	<b>-4,463.93</b>	<b>7.0%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>336.07</b>	<b>4,800.00</b>	<b>-4,463.93</b>	<b>7.0%</b>