

2018 Quilt Show Committee Meeting
April 3, 2018 Meeting

Present: Karan Fisher, Darlene Price, Grey Castro, Buffy Fauber, Linda Kelley, Lola McCracken, Pat Carney, Rosemary Rooney, Heather Hanscak, Millie Johnson, Debbie Coleman, Betsy Powell, Ruth Nixon and Jane Ann Snyder.

The meeting was called to order by Committee Chair Karan Fisher at 6:31 p.m. on April 3, 2018. The Minutes were approved as distributed.

Venue. On March 24, members met with Tyler Falbert, our Cape Henry contact, for a walk through. It was decided that the appraiser will be housed in the executive cafeteria. The weight room will be used for classrooms. Sybil measured the facility. An accurate count of tables and chairs is needed. We will reduce the café area to 8 round tables and provide better signage at the registration area indicating there is a café.

Vendors. The deadline for the early bird special rates is June 1. The list of vendors will be announced in the July special newsletter edition. We have five paid vendors.

Committee Quilt. More than half of the 1,000 tickets have been sold. Tickets will be sold at the Virginia Beach Spring Craft Show.

Program Ads. We have six paid ads (list attached).

Judging and Appraisal. Jane Ann provided the biographies to Karan.

Vouchers. Jane Ann will print the vouchers.

Registration. The deadline for registrations is July 20. Eight have been received. A photo showing the completed or partially completed quilt must be included with the registration. It appears that some people cannot get a picture. The solution is to have various members volunteer to assist. This information will be put in the Special Edition of the Newsletter.

Betsy Powell, Norfolk, Night Chapter

Darlene Price, Great Bridge, Saturday Chapter

Grey Castro, Virginia Beach (near Little Creek), Night Chapter

Ruth Nixon, Virginia Beach (near Courthouse), Day Chapter and Saturday

Lola McCracken, Great Neck, Day Chapter

Treasurer. The Treasurer's report (attached) balanced but the report had errors. Betsy will email a corrected report.

Publicity. Millie submitted a written report (attached). It was suggested we run one half-page ad in the July/August edition of the *County Register*. Millie made the motion and Debbie seconded it. The motion passed unanimously. The publicity notebook is still missing. Millie will reach out to Collier to see if Ilona has it.

Workshops and Special Exhibits. Sarah Madsen will provide a write up and photos by mid-April. Her workshop will be on techniques. There will be space available for 20 students. The Junior Quilters exhibit needs to be publicized in the Newsletter. We will start getting volunteers in June.

Silent Auction. We have a lot of stuff and we will not be begging for more but will accept more. There was discussion about purchasing bags instead of using cellophane to go around the baskets. A meeting to help organize was scheduled for Thursday, April 5 at 9:00 a.m. at Rosemary's house.

Door Prizes. We have 60 so far and more are coming.

Quilt Sleeve. There will be an article in the Newsletter like FAQ on making a quilt sleeve and why it needs to be 4".

Website. The Quilt Show page on the website needs to be brought current.

The meeting was adjourned at 7:41 p.m. The next meeting is May 1, 2018 in the Conference Room at 6:30 p.m. at Community United Methodist Church, 1072 Old Kempsville Road, Virginia Beach.

Darlene Price

Attachments: List of Program Ads
Treasurer's Report
Publicity Report

12:20 PM

04/03/18

Tidewater Quilters Guild Inc Quilt Show
Reconciliation Summary
10000 · BB&T Checking, Period Ending 02/27/2018

	Feb 27, 18
Beginning Balance	2,376.83
Cleared Transactions	
Checks and Payments - 1 item	-105.97
Deposits and Credits - 2 items	493.00
Total Cleared Transactions	387.03
Cleared Balance	2,763.86
Uncleared Transactions	
Checks and Payments - 1 item	-40.76
Total Uncleared Transactions	-40.76
Register Balance as of 02/27/2018	2,723.10
New Transactions	
Deposits and Credits - 3 items	240.00
Total New Transactions	240.00
Ending Balance	2,963.10

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04/03/18

Tidewater Quilters Guild Inc Quilt Show
Reconciliation Detail
10000 · BB&T Checking, Period Ending 02/27/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,376.83
Cleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	02/06/2018	203	Millie Johnson	X	-105.97	-105.97
Total Checks and Payments					-105.97	-105.97
Deposits and Credits - 2 items						
Deposit	02/12/2018			X	83.00	83.00
Deposit	02/12/2018			X	410.00	493.00
Total Deposits and Credits					493.00	493.00
Total Cleared Transactions					387.03	387.03
Cleared Balance					387.03	2,763.86
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	01/02/2018	202	Sybil Magrill		-40.76	-40.76
Total Checks and Payments					-40.76	-40.76
Total Uncleared Transactions					-40.76	-40.76
Register Balance as of 02/27/2018					346.27	2,723.10
New Transactions						
Deposits and Credits - 3 items						
Deposit	03/07/2018				10.00	10.00
Deposit	03/07/2018				100.00	110.00
Deposit	03/07/2018				130.00	240.00
Total Deposits and Credits					240.00	240.00
Total New Transactions					240.00	240.00
Ending Balance					586.27	2,963.10



300-05-01-00 11105 0 C 001 18 50 004
 TIDEWATER QUILTERS GUILD INC
 QUILT SHOW ACCT
 PO BOX 62635
 VIRGINIA BEACH VA 23466-2635

Your account statement

For 02/27/2018

Contact us



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■ COMMUNITY CHECKING 0005233912648

Account summary

Your previous balance as of 01/30/2018	\$2,376.83
Checks	- 105.97
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 493.00
Your new balance as of 02/27/2018	= \$2,763.86

Checks

DATE	CHECK #	AMOUNT(\$)
02/08	203	105.97
Total checks		= \$ 105.97

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
02/12	DEPOSIT	83.00
02/12	DEPOSIT	410.00
Total deposits, credits and interest		= \$493.00

Tidewater Quilters Guild Inc Quilt Show
Profit & Loss Budget vs. Actual
August 1, 2017 through August 27, 2018

	Aug 1, '17 - Aug 27, 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40010 · Admission Fee	0.00	8,000.00	-8,000.00	0.0%
40020 · Registration	0.00	600.00	-600.00	0.0%
40030 · Vendors	945.00	4,000.00	-3,055.00	23.6%
40040 · Facility	0.00	1,400.00	-1,400.00	0.0%
40050 · Pins	0.00	2,000.00	-2,000.00	0.0%
40060 · Programs	260.00	1,500.00	-1,240.00	17.3%
40070 · Cafe	0.00	2,000.00	-2,000.00	0.0%
40080 · Challenge	330.00	0.00	330.00	100.0%
40090 · Committee Quilt	183.00	500.00	-317.00	36.6%
40100 · Silent Auction	0.00	4,000.00	-4,000.00	0.0%
40110 · Lecturer/Workshop	0.00	2,000.00	-2,000.00	0.0%
40120 · Special Exhibits	0.00	0.00	0.00	0.0%
Total Income	1,718.00	26,000.00	-24,282.00	6.6%
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	1,718.00	26,000.00	-24,282.00	6.6%
Expense				
60010 · Administration	28.78	500.00	-471.22	5.8%
60020 · Registration Exp	0.00	150.00	-150.00	0.0%
60030 · Vendors Exp	40.76	200.00	-159.24	20.4%
60040 · Facility Exp	1,240.00	8,000.00	-6,760.00	15.5%
60050 · Publicity	105.97	2,500.00	-2,394.03	4.2%
60060 · Judge	0.00	650.00	-650.00	0.0%
60070 · Appraiser	0.00	500.00	-500.00	0.0%
60080 · Set Up/Truck	0.00	600.00	-600.00	0.0%
60090 · Pin Exp	0.00	1,700.00	-1,700.00	0.0%
60100 · Programs Exp	0.00	1,200.00	-1,200.00	0.0%
60110 · Cafe Exp	0.00	2,000.00	-2,000.00	0.0%
60120 · Challenge Exp	327.53	400.00	-72.47	81.9%
60130 · Committee Quilt Exp	251.86	500.00	-248.14	50.4%
60140 · Door Prizes	0.00	100.00	-100.00	0.0%
60150 · Silent Auction Exp	0.00	100.00	-100.00	0.0%
60160 · Lecturer/Workshop Exp	0.00	2,000.00	-2,000.00	0.0%
60170 · Special Exhibits Exp	0.00	100.00	-100.00	0.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total Expense	1,994.90	21,200.00	-19,205.10	9.4%
Net Ordinary Income	-276.90	4,800.00	-5,076.90	-5.8%

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04/03/18

Accrual Basis

Tidewater Quilters Guild Inc Quilt Show
Profit & Loss Budget vs. Actual
August 1, 2017 through August 27, 2018

	<u>Aug 1, '17 - Aug 27, 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u>-276.90</u>	<u>4,800.00</u>	<u>-5,076.90</u>	<u>-5.8%</u>

TIDEWATER QUILTERS' GUILD QUILT SHOW
PUBLICITY REPORT
APRIL 2018

I received an email from the Country Register inquiring about our interest in submitting an ad in their publication. The advertising rates are as follows: 5x7 - \$265, 1/2 page - \$400 and a full page \$725. The dead line for the July/August issue is May 1. Once I receive the consensus of the committee I will ready the ad for submission before May 1.

Respectfully,

Millie Johnson